Outing Booking System (OBS) User Guide



Outing Booking – Email Invite

←

• Once SLEC added you as an authorised visitor, you would receive the following email invitation. Please click on the login link to proceed. If you are unable to see the email, please refresh your Inbox, and check your spam and trash folders.

Image:														
Your login information for St Luke's Residences@Ang Mo Kio Inbox ×														
St Luke's Residences@Ang Mo Kio <no-reply@simplybook.me> 3:41PM (36 minutes ago) ☆ ⓒ ∽ : to me ◄ Hello Lim Meng Meng,</no-reply@simplybook.me>														
We are so happy to see you with us :) Please use the following details to login and make your appointments:														
Login: <u>geokchin12@gmail.com</u> You can login here <u>https://slecappt.simplybook.asia/v2/client/restore-password/hash/0fa4c496293b831d4a58112c2c077bc6</u>														
We look forward to seeing you! St Luke's Residences@Ang Mo Kio														
This email was sent to <u>geokchin12@gmail.com</u> . You are receiving this email as notification from St Luke's Residences@Ang Mo Kio with Simplybook.me. Please follow this link <u>St Luke's Residences@Ang Mo Kio terms and conditions</u> to check our terms of service or contact us if you need more information about how we collect and keep your personal data. You can check what information we hold about you, and get a copy of your data here: <u>Client personal data report</u> . You can delete your information by sending a delete request to <u>amkresidence@slec.org.sg</u> .														



Outing Booking – First Login

Client profile

Name:		
Lim Meng N	/leng	
Email:		
mengmeng	lim@gmail.com	1
Phone:		
• 9841		
Password	ł:	
		۲
	ibe from prom	o SMS
en on ou oper	ise nom prom	0 51115
✓ Unsubscr	ibe from prom	o emails
Save	Cancel	
Jure		

Please create your own password.

Ensure that your password is <u>at least 8 characters</u> long and contain the following character combinations:

- Uppercase
- Lowercase
- Number
- Special character (any of these characters ?!#\$*,.)



Outing Booking – First Login

Name:		
Lim Meng Meng		
Email:		
mengmenglim@gmail.com		
Phone:		
× 8		
Password:		
Password	۲	
✓ Unsubscribe from promo SMS		
 Unsubscribe from promo ema 	ils	
Save Cancel		
Profile was successfully updated		
	- 1	

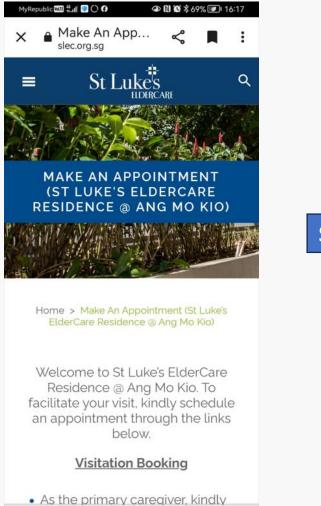
Upon successful save, please close the current screen.

Please ensure that <u>all past screens</u> relating to this are <u>closed</u> before proceeding with next step. Otherwise, there may be issues with password login.



Outing Booking – First Login

Go to internet browser and type slec.org.sg/amk-appt



e primary caregiver, kindly



× ▲ Make An App... < ■ :

Outing Booking

- Prior to outing bookings, please contact our Corporate Phone for visitor registration in advance.
- Outing slots can be booked between 3 days and 1 month in advance.
- Elders are allowed only one outing booking per day.

<u>Click here or the image below to</u> <u>schedule an appointment.</u>

Note: All bookings are considered confirmed unless notified by our nurses.



0

 \triangleleft



Household 3A - Select the Elder with the correct Surname (last 3 digits of IC) Room Number Bed Number	
	Select
	Read more 🗡
Household 3B - Select the Elder with the correct Surname (last 3 digits of IC) Room Number Bed Number	
	Select
	Read more 🗡
Household 4A - Select the Elder with the correct Surname (last 3 digits of IC) Room Number Bed Number	
	Select
	Read more 🗡



Households Household 3B - Select the Elder with the correct Surname (last 3 digits of IC)	Elder	Provider	Time	Next of kin
< Back			Our t	time: 16:26 Asia/Singapore
WONG K H (14F) Rm 1 Bed 1				Select



Next of kin			ime 13-2024					rovide M Dona L			11	r Rm 1 Bec	Elde	WONG K			ct the Eld	louseh 138 - Selec Surname (
i me : 16:27 Asia/Singapore	r time : 16	Ou																ack
Next Month 📏		March 2024						< Prev Month										
HU FRI <mark>SAT SUN</mark>	THU F	WED	TUE	MON	SUN	SAT	FRI	THU	WED	TUE	MON	SUN	SAT	FRI	THU	WED	TUE	MON
4 15 16 17	14 1	13	12	11	10	9	8	7	6	5	4	3	2	1	29	28	27	26
5 6 7	4	3	2	1	31	30	29	28	27	26	25	24	23	22	21	20	19	18

Earliest timing on available day. The preferred timing to pick up will be entered after selection





Next of kin

< Back

Please sign in to continue

Existing clients: please sign in here

Email:
mengmenglim@gmail.com
Password:

Remind password

Remember me (Cookies used)

Sign in and continue

If prompted to log in, kindly utilise the email and password that you originally used during the initial sign-up process.



You are logged in as Lim Meng Meng

Logout

Outing Type:

Outing

Venue description, please indicate where:

Lunch nearby

Name of Person Picking Up Elder: *

Test PL

Time of Pick Up: *

12noon

Time of Return: *

3pm

Outing Types:

- Outing
- Home Leave
- Other purposes
 (e.g. Wedding, Birthday
 Celebration)

For Home Leave, please indicate location of home stay:

For Home Leave, please indicate location of home stay

In case the elder does not feel well during the outing, please arrange to visit a doctor before returning to the nursing home. Please tick to note.:*

V

WONG K H (14F) Rm 1 Bed 1

Date:	29-03-2024	08:00

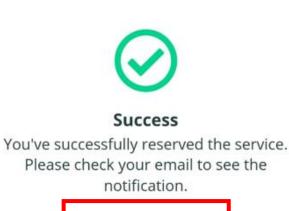
Concierge: NM Allan C

Households: Household 8B - Select the Elder with the correct Surname (last 3 digits of IC) Room Number Bed Number



WONG K H (14F) Rm 1 Bed 1

Date:	29-03-2024 08:00
Concierge:	NM Allan C
Households:	Household 8B - Select the Elder with the correct Surname (last 3 digits of IC) Room Number Bed Number



×

Close

Confirm booking



Verify that all

details are in order.

< Back to services

WONG K H (14F) Rm 1 Bed 1

Date:	30-04-2024 08:00
Concierge:	NM Allan C
Households:	Household 8B - Select the Elder with the correct Surname (last 3 digits of IC) Room Number Bed Number
Booking code:	pbt4b2x7
Status:	Confirmed

Intake form fields:

⊘ +

Add To Calendar

with the correct Surname (last 3 digits of IC) Room Number Bed Number

Booking code: pbt4b2x7 Status: Confirmed

Intake form fields:

Outing Type: Outing

Venue description, please indicate where: Lunch nearby

Name of Person Picking Up Elder: Test PL

Time of Pick Up: 12noon

Time of Return: 3pm

For Home Leave, please indicate location of home stay:

In case the elder does not feel well during the outing, please arrange to visit a doctor before returning to the nursing home. Please tick to note.: yes



If you are unable to see the confirmation email, please refresh your Inbox, and check both your spam and trash folders.

	÷	€	() I	Î	Ľ	0	⊘+		¥		:							1	of 17,06	0	<	>		•
		Booking confirmation for WONG K H (14F) Rm 1 Bed 1 at St Luke's Residences@Ang Mo Kio Inbox ×																Ę	\$	2				
		St Luke to me ▼	e's Resi	dences	@Ang	Mo Kio) <no-< td=""><td>REPLY@</td><td>@simp</td><td>olybook</td><td>.me></td><td></td><td></td><td></td><td>0</td><td>₽ 4:03</td><td>PM (28</td><td>ninutes</td><td>ago)</td><td>☆</td><td>:</td><td>4</td><td>ı</td><td>:</td></no-<>	REPLY@	@simp	olybook	.me>				0	₽ 4:03	PM (28	ninutes	ago)	☆	:	4	ı	:
	Dear	r Lim Me	eng Mer	ng,																				
Thank you for booking an outing appointment for your elder with St Luke's Residences@Ang Mo Kio.																								
_	Your	outing b	booking	is con	firmed	as follo	ows :																	
Elder Details : WONG K H (14F) Rm 1 Bed 1 Household : Household 3B - Select the Elder with the correct Surname (last 3 digits of IC) Room Number Bed Number Outing Venue : Outing Name of Person Picking up Elder : Lee Ling Ling Time of Pick Up 12noon Time of Return : 3pm																								
		ook forw			you!																			
		regards uke's Re		es@An	ig Mo ł	Kio																		
	-	lf you ne 5/hash/0							ress	s the fo	ollow	ing lin	k <u>htt</u>	os://sle	<u>cap</u>	<u>ot.simp</u>	ybook	.asia/	v2/clier	<u>nt/can</u>	cel-b	<u>ooki</u>	<u>ng/</u>	

See your event list here: https://slecappt.simplybook.asia/v2/client/bookings/hash/0fa4c496293b831d4a58112c2c077bc6

